**Andrei Ciupitu**

Long Eaton, Nottingham  
0767388049 - [andreyflorian@yahoo.com](mailto:andreyflorian@yahoo.com)

A supportive and enthusiastic team player committed to delivering the best results in any work environment. Confident and empathic capable to quickly build positive relations with colleagues and also a supportive team player. Work and life experience has allowed me to develop speaking with people skills with excellent results. I am currently looking for an opportunity to make a genuine difference within an ambitious and progressive company.

WORK EXPERIENCE

**16.02.2019 24/7 Agency** WAREHOUSE OPERATIVE DHL LONG EATON

**11.09.2018 Single Resource** WAREHOUSE OPERATIVE DHL LONG EATON

**16.07.2016** **Mercury Research** CallCenter Operator

Volunteering

Valeria Tivda Mediator, Bucharest,

* Inputting, filing and managing the data that is stored within the organization's system.
* File all paperwork accurately and in the correct files.
* Responding to emails and booking customers for meetings or interviews in an efficient and timely manner.
* Answering the telephone, handling queries or redirect calls as and when needed.

COURSES AND AWARDS

***„ Internship in Parliament” Program, Bucharest, 2016***

Directorate for Communication and Public Relations

* Trusted to comply with confidential policies and procedures;
* Applying specified working principles to accurately manage the public information.

***„ The youth parliament ” Program, Bucharest, 2016***

***Personal Development, Bucharest, 2015***

* I was responsible for the supervision of young students on the last day.

***Project management and Lidership, Bucharest, 2014***

***2nd Prize – „Winner Through Art” International Exposition Iasi, 2013***

***"Learn to Learn" Association”, Bucharest,*** 2013

EDUCATION

• Bachelor’s Degree, Communication and Public Relations, Dimitrie Cantemir University, Bucharest, 2015-2018

• Philology Courses, ”Traian” College, Bucharest, 2012-2015

• Baccalaureate, Maths-Physics, ”Marin Preda” College, Bucharest, 2011-2012

KEY ACHIEVEMENTS

• Excellent communication skills – able to build trust and positive relationships and manage challenging situations with tact and consideration.  
• Organisational and planning skills – proficient in Microsoft Office, experienced researcher, competent on social media.   
• Multilingual – fluent in English and Romanian.